

Rhode Island Department of Education
Career and Technical Education On-Site Compliance Review
VOLUNTARY COMPLIANCE PLAN

This **Voluntary Compliance Plan (VCP)** calls for the LEA to address the areas found to be deficient and, at a minimum, perform the prescribed remedial action. To complete the Plan: 1.) Provide Specific Comments or Identify any additional efforts to effect remediation; 2.) Identify the individual(s) responsible to address the issue; 3.) Project a targeted completion date for each item listed, and 4) Provide a statement of how each remedy will be reported and verified to RIDE.

Sample School

Review Dates: March 6 and 26, 2013

AGENCY OFFICIAL COMMITMENT: _____
AND ACCEPTANCE

Signature, Title, and Date

AREA OF INVESTIGATION AND PRESCRIBED REMEDIAL ACTION	1) Provide Specific Comments or Identify Additional Efforts to Effect Remediation (REQUIRED)	2) Identify Individual(s) Responsible to Address the Issue (REQUIRED)	3) Provide Targeted Completion Date (REQUIRED)	4) Provide a statement of how each remedy will be reported and verified to RIDE (REQUIRED)
STANDARD 1: ADMINISTRATIVE II. Annual Notice <u>Required Corrective Action(s)</u> <ul style="list-style-type: none"> Update the existing annual notice of nondiscrimination by adding admissions criteria to the document. In addition, include a statement such as “a lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the school.” Disseminate the annual notice of nondiscrimination prior to the beginning of the school year to the general public in <u>media designed to reach the general public</u> within the district’s service area including the district’s website. The method of dissemination must ensure that the notice will reach students, employees, applicants and the general public. 	<ul style="list-style-type: none"> Admission criteria & additional statement will be added to annual notice of nondiscrimination. Notice will be disseminated prior to the start of school year in appropriate publications, including a newspaper notice and on school website 	<ul style="list-style-type: none"> Principal Principal 	<ul style="list-style-type: none"> 5/30/2013 8/1/2013 	<ul style="list-style-type: none"> Email revised annual notice to RIDE Send Publications to RIDE Link to updated website will be emailed to RIDE

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AREA OF INVESTIGATION AND PRESCRIBED REMEDIAL ACTION	1) Provide Specific Comments or Identify Additional Efforts to Effect Remediation (REQUIRED)	2) Identify Individual(s) Responsible to Address the Issue (REQUIRED)	3) Provide Targeted Completion Date (REQUIRED)	4) Provide a statement of how each remedy will be reported and verified to RIDE (REQUIRED)
III. Continuous Notice <u>Required Corrective Action(s)</u> <ul style="list-style-type: none"> Create continuous notice of nondiscrimination that includes a nondiscriminatory statement regarding race, color, national origin, disability, or age (recommended but not required); the title, address and telephone number of person(s) designated to coordinate Title IX and Section 504 compliance Add the Boy Scouts of America as an identified youth group to which the school/district will provide equal access. Publish notice (at a minimum) in all handbooks, catalogs, brochures and on the school/district website, and post throughout school in highly visible locations. 	<ul style="list-style-type: none"> Continuous notice will be updated to include a nondiscriminatory statement regarding race, color, national origin, disability, and age; the title, address and telephone number of person(s) designated to coordinate Title IX and Section 504 compliance Notice will include BSA as an identified youth group to which the school/district will provide equal access. Notice will be published in school handbooks, catalogs, and brochures; on the school's website, and will be posted throughout school in admin office, hallways, cafeteria, and counselor office. 	<ul style="list-style-type: none"> Assistant Principal Assistant Principal Assistant Principal 	<ul style="list-style-type: none"> Summer 2013 Summer 2013 9/1/2013 	<ul style="list-style-type: none"> Revised continuous notice will be emailed to RIDE upon completion for approval (bullets #1 and #2) Publications with updated continuous notice will be sent to RIDE
IV. Title II, Title IX and Section 504 Coordinator(s) <u>Required Corrective Action(s)</u> <ul style="list-style-type: none"> Update student and staff publications to include the civil rights coordinator's title, address and phone number. Display the civil rights coordinator title and contact information in school locations that are highly visible to students. 	<ul style="list-style-type: none"> Staff publications will be updated to include civil rights coordinator's title, address and phone number Civil Rights coordinator contact information will be displayed throughout schools in admin office, hallways, cafeteria, and counselor office. 	<ul style="list-style-type: none"> Principal Principal 	<ul style="list-style-type: none"> Summer 2014 	

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<p><u>Standard 6: PROGRAM ACCESSIBILITY</u></p> <p>I Existing (readily accessible) facility under Section 504-Built or altered beginning June 3, 1977, or earlier</p> <p><u>Required Corrective Actions:</u></p> <ul style="list-style-type: none"> • The ramped areas in front of accessible entrances will be removed, install new concrete landing and ramp. • Missing signage and non-compliant signage will be replaced with compliant signage. • The ramped areas in front of accessible entrances will be removed, install new concrete landing and ramp level with door threshold (to eliminate non-compliant threshold). • The ramped areas in front of accessible entrances will be removed, install new concrete landing and ramp. • Replace knobs and non-compliant door hardware with code compliant lever hardware. 				

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<p><u>Standard 6: PROGRAM ACCESSIBILITY</u></p> <p><u>Required Corrective Actions (Continued):</u></p> <ul style="list-style-type: none"> • Missing signage and non-compliant signage will be replaced with compliant signage. • Replace counters, tables and sinks with code compliant counters, tables and sinks, including knee space and approach. The specific needs of each student are met through the IEP process regarding furniture. • Replace non-compliant water coolers with compliant water coolers to meet code. • Install code compliant electric door operators at doors where maneuvering clearances cannot easily be altered to meet code. • Restroom A: Replace non-compliant toilet fixture to correct location, remove/relocate obstructions to provide compliant width and turning radius, replace non-compliant grab bars in code compliant location and install pipe wrap insulation at sink. 				